

Child Release Policy

In an effort to increase safety for your child, we require that all parents/guardians fill out the child release form. At a 2 z Preschool, Inc, we have a pick-up policy (below) instituted for all students. **This policy goes into effect starting on the first day of school for each child and continues throughout the school year.**

Until our staff members are able to recognize you and the people who will be picking up your child, **a staff member will ask you for picture identification**, which will be cross referenced with the information submitted on this form. This is the only way that we can be certain that we are releasing your child to the appropriate individual(s).

The staff at a 2 z Preschool, Inc. **will not release** a child to anyone not listed on this release consent form, which is signed by the child's parent or guardian at the time of completion. **This policy does include a parent, friend or relative that may have been omitted from the release list, whether intentional or not.** Any changes to this list must be made in writing and submitted to the office.

Your child will not be released to anyone not listed on your release form without written permission. A note may be sent in with your child on the day that a new individual will be picking them up. Please advise anyone picking up your child of this policy and our photo identification requirement.

*******Please remember to include yourself in the list of individuals when you complete this form*******

CHILD'S NAME: _____

Please provide a list of the people you wish to have permission to pick up your child:

NAME :

RELATIONSHIP:

Parent/Guardian Signature: _____

Date: _____

This form is not valid unless signed.